

REGISTRATION FORM – YEAR 2022 (1 YEAR COURSES)

Applicant must read the Prospectus when completing APPLICATION and REGISTRATION forms

Global Edge Training Institute (GETI) gives equal opportunities to all potential students regardless of race, sex, religion, nationality and/or disability. This **REGISTRATION** form must be completed and submitted to GETI Admission Office within the specified registration period for a student to be considered as one of GETI student. On submission of the completed form, the applicant must attach proof of payment of the **REGISTRATION** fees and an acceptance slip. Please check our prospectus for more information on tuition fees and monthly payments. Registration fees plus first installment is payable upon registration. Any **REGISTRATION** form submitted without the required documentation as above will not be considered. No original documents should be attached to the **REGISTRATION** form. GETI will not be held liable for loss of any original document(s). **COMPLETED REGISTRATION** Forms can be submitted online or via e-mail: info@globalinsti.com or delivered by hand: Admission Office, Global Edge Training Institute (GETI), 17 Hahnemann, Windhoek West, Windhoek, Namibia.

| PERSONAL DETAILS | | | | | | | | | |
|----------------------|--|----------------|--------|--------|--------------|--|-----------|--|----------|
| Last Name (Surname): | | | | | | | | | |
| First Names: | | | | | | | | | |
| Date of birth: | | ID Number: | | Gender | M | | F | | |
| Student Number: | | Mode of Study: | Online | | Face to Face | | Part time | | Distance |
| Course Registered: | | Faculty: | | | | | | | |

STATEMENT OF UNDERSTANDING

I.....I agrees to pay all tuition fees, fines, and debts to the institute that may be incurred by me. I understand that GETI will act against me to collect any unpaid debts, including withholding of certificates. I/we also understand that this enrolment contract is accepted on the clear understanding that it cannot be cancelled upon commencement of a course. I/we agree that my personal data will be available to the programme partners for internal use. I also understand that that all 1 Year courses (NQF Level5) are not yet accredited, but GETI has commenced with the accreditation process with NQA & NCHE

REFUND POLICY

Under no circumstances is the enrollment fee (Registration fee plus first installment) refundable. A student may cancel enrolment in writing within two working days following Registration and receive a 100% refund of all tuition fees. Thereafter, the student may receive a 50% refund within 20 days, 30% within 40 days, and 10% within 60 days provided the programme has not been completed. If the course program has been completed there will be no refund. It should be noted that after the expiry of a period of 60 days from the date of REGISTRATION, GETI shall not refund any student under any circumstances. Refunds will be provided within 60 days of receipt of the written request for cancellation. In the event of any disagreement, a student may file a grievance with GETI Programme Coordinator, who will respond within 7 days of receipt of the grievance. No refund of fees will be made for absence due to illness or withdrawal during the course for any reason

Signed at On this.....day of.....2022

Signature.....

Registrar

Faculty Stamp