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# REGISTRATION FORM: CORPORATE TRAINING

## REGISTRATION DETAILS

Complete this form and email to: info@globalinsti.com

COURSE TITLE

COMPANY NAME:

POSTAL ADDRESS

TEL: No  FAX NO.

PHYSICAL ADDRESS

	Delegate Name	Position	Email Address	Cell No.
1				
2				
3				
4				
5				
6				
7				
8				

## TERMS AND CONDITIONS

**Delegate Cancellations** –Payments should be made prior to the workshop. All delegate cancellations must be received in writing and subjected to the following condition: For any cancellation received 20 working days before the start of a training course, Global Edge Training Institute (GETI) will issue 100% refund. For any Cancellations received less than 20 working days before the date of the training course, the full fee will be payable and no refund will be given.If the registered delegate does not cancel and fails to attend the training course, this will be treated as a cancellation and no refund will be given .Delegates substitutions are welcome-Please notify us 5 days before the event

**AUTHORISATION:** I have read and understood all of the payment polices and terms and conditions and I hereby apply for registration on behalf of the above mentioned organization which I am duly authorized to represent.

Name: .....

Position.....

Cell No.....

Signature: .....

### GICB CANCELIATION AND POSTPONEMENT POLICY

In the event that GETI cancel the event delegate’s payment will be refunded. If to an event where GETI postpones an event, delegates payments at the postponement date will be credited toward the rescheduled date, if the delegate will be unable to attend the scheduled event, the delegate will receive 100% credit representing payment made towards a future event. This credit will be for up to one year from the date of issuance.

### BANK DETAILS:Global Edge Training Institute

First National Bank  
 Main Branch  
 Account No: 62258589228  
 Type of Account: Cheque  
 Branch code: 281872  
 SWIFT: FIRNNANX

Indemnity: GETI is absolved from and indemnified against any loss or damage as a result of substitution, alteration or cancellation/postponement of an event arising from any cause whatsoever, including, and without limitation, any fortuitous event act of God, unforeseen occurrence, or any other event that renders performance of an event impracticable or impossible. Fortuitous event includes, but is not limited to war, fire, flood, riot, industrial action, extreme weather or any emergency towards a future event. This credit will be for up to one year from the date of issuance. No cash refunds whatsoever, are available for cancellations or postponement